

BIOLOGY SHIPPING GUIDE

SHIPPING IS ONLY FOR MCDB AND EEMB USE

NO U.S. POSTAL HERE

SHIPPING CUTOFF IS **1:00 PM** ANYTHING LATER WILL SHIP NEXT DAY

WE USE FED EX PRIORITY OVERNIGHT AS OUR DEFAULT SHIPPER

USING ANY OTHER CARRIER PLEASE NOTIFY US

SHIPPING INFORMATION NEEDED

1. FILL OUT A BIOLOGY SHIPPING FORM, **THE FORM MUST BE FILLED OUT IN ORDER TO SHIP.** WITHOUT THIS FORM YOUR PACKAGE WILL NOT GO OUT.
2. IF YOU ARE SHIPPING DRY ICE, PLEASE NOTE HOW MUCH IS USED.
3. ANY PACKAGE CONTAINING DRY ICE MUST BE PUT INTO A STYOFAM CONTAINER THEN PLACED IN A BOX.
4. BOXES NEED TO BE AT LEAST 6X9 INCHES (**BIG ENOUGH FOR SHIPPING LABEL**).
5. WE SHIP DOMESTIC AND INTERNATIONAL. WHEN SHIPPING INTERNATIONAL, PLEASE PROVIDE AS MUCH DETAIL AS YOU CAN.
6. IF IT'S A SAMPLE WITH DRY ICE PLEASE SHIP EARLY IN THE WEEK, SO IT DOESN'T SIT THROUGH THE WEEKEND IN CUSTOMS.

INTERNATIONAL SHIPPING WILL NEED THE FOLLOWING CUSTOMS INFORMATION FOR EXAMPLE:

1. THE NUMBER AND SIZE OF VIALS (**2ml VIALS EACH CONTAINING 1.0 ML LB-AGAR AND INOCULATED WITH NON PATHOGENIC ENTEROBIUM CLOACAE (2 VIALS) OR ESCHERICHIA COLI (1VIAL)**).
2. IF IT HAS A FLAMMABLE SUBSTANCE (**ETHANOL ETC**) YOU MUST LIST INDIVIDUAL AMOUNTS AND THE TOTAL FOR CUSTOMS.
3. MUST HAVE A PHONE NUMBER AND EMAIL THAT IS AVAILABLE NIGHT AND WEEKEND.
4. PLEASE SEND COMPLETED BIOLOGY SHIPPING FORM TO Paul Diaz and Joseph Ferguson.

pdiaz@lifesci.ucsb.edu and jferg@lifesci.ucsb.edu